



Riseley Church of England Primary School

Charges and Remissions Policy

Author/Responsible Officer	Headteacher
Approved by	Full Governing Body
Signature	Catherine Veitch
Date of ratification	June 2021
Date of next review	June 2025

Rationale

The Governors and staff of Riseley C of E Primary School are committed to providing the very best in educational opportunities for every pupil at the School.

However, from time to time it may be necessary to ask for donations to cover events happening within the designated school time.

These may include: educational visits, theatre company visits, peripatetic musicians, transport for swimming and cooking activities.

Under the provisions of the Education Reform Act, 1998, it is not possible to charge for these activities which take place during normal school time.

However, Local Authorities and schools can invite voluntary contributions to support any school activity. Educational visits cannot be funded without voluntary contributions. However, there is no obligation to contribute and no pupil will be omitted from a visit or performance as a result of non-payment. It will be necessary to have substantial voluntary parental contributions in order for the activity to take place. Each time a visit, concert or performance is proposed, parents/carers will be notified of details and the suggested contribution.

The school may make exceptions if a child receives pupil premium.

Events taking place out of designated school hours

From time to time, staff will offer to run extra-curricular activities, usually taking place from 3.15–4.15pm. A charge may be made for clubs where extra resources are required, ie cooking and gardening clubs.

To clarify this charging decision, the following points are made:

- Staff run these clubs entirely in their own time. It is not part of their directed time, but in addition to this.
- The Governors have a firm commitment to the success of the 'Kids' Club' or 'After School Club' for working parents/carers.

Some extra-curricular activities will be run by outside organisations and charges will be incurred. Where this is the case, parents/carers will be charged accordingly.

Kids 'Club

This is run separately by the School and information on charging is available in the Kids 'Club brochure or on request from the School Office.

This policy has been ratified by the Governing Body and will be reviewed every four years.