



BEDFORD BOROUGH COUNCIL

PARENT / CARER DECLARATION FORM FOR NURSERY EDUCATION FUNDING FOR 2, 3 & 4 YEAR OLDS

AUTUMN 2018

This agreement is between the parent and the early years provider and allows the provider to collect information from the parent / carer of the funded child to enable a claim to be made for nursery education funding.

My child is funded at the following providers this term:	Universal (U) or Extended (E)	Please enter TOTAL HOURS ATTENDED for each day					Total no. of ATTENDED hours per week	Term Time only or stretched
		Mon	Tue	Wed	Thu	Fri		
This provider:								TTO / S
Other provider(s):								TTO / S
Total daily FUNDED hours attended (no more than 10 hours per day):								

Universal = hours all funded 2, 3 & 4 year old is entitled to.

Extended = hours families can claim if they are entitled to 30 hours

CHILD'S DETAILS (as on birth certificate and proof of address)			
Forename		Address Line 1	
Middle Name		Address Line 2	
Surname		Address Line 3	
Date of Birth		Town	
Gender	Male / Female	County	
Preferred Surname		Postcode	

Please tick the appropriate box below to state whether your child has a Special Educational Need (SEND)			
No Special Educational Needs		SEN Support	
			Education Health and Care Plan

DISABILITY LIVING ALLOWANCE (DLA) and DISABILITY ACCESS FUND (DAF)	
3 & 4 year old children who are in receipt of DLA and are receiving the funded entitlement are eligible for DAF. Funds are paid to the provider of nursery education funding at a fixed annual rate of £615.	
Evidence the DWP letter must be provided with this form.	
Is your child in receipt of DLA? Yes / No	If your child is splitting their funded entitlement across 2 or more providers, please nominate the main setting where the Local Authority should pay the DAF Main setting

CHILD'S ETHNIC GROUP (Please tick one of the boxes below)					
White	- British (WBRI)	<input type="checkbox"/>	Asian or Asian British	- Indian (AIND)	<input type="checkbox"/>
	- Irish (WIRI)	<input type="checkbox"/>		- Pakistani (APKN)	<input type="checkbox"/>
	- Traveller of Irish Heritage (WIRT)	<input type="checkbox"/>		- Bangladeshi (ABAN)	<input type="checkbox"/>
	- Gypsy/Roma (WROM)	<input type="checkbox"/>		- Any other Asian background (AOTH)	<input type="checkbox"/>
	- Italian (WITA)	<input type="checkbox"/>		- Caribbean (BCRB)	<input type="checkbox"/>
	- White other (WOTH)	<input type="checkbox"/>		- African (BAFR)	<input type="checkbox"/>
Mixed	- White and Black Caribbean (MWBC)	<input type="checkbox"/>	Black or Black British	- Any other black background (BOTH)	<input type="checkbox"/>
	- White and Black African (MWBA)	<input type="checkbox"/>		- Chinese (CHNE)	<input type="checkbox"/>
	- White and Asian (MWAS)	<input type="checkbox"/>		- Any other ethnic background (OOTH)	<input type="checkbox"/>
	- Any other Mixed background (MOTH)	<input type="checkbox"/>		- Prefer not to say (REFU)	<input type="checkbox"/>
				- Not obtained (NOBT)	<input type="checkbox"/>

<p>2 YEAR OLDS</p> <p>I confirm the above named child is eligible for a funded 2 year old place.</p> <p>2 Year Old Reference:</p>	<p>CHILD TAKING THE EXTENDED 15 HOURS</p> <p>I confirm the above named 3 or 4 year old child is eligible for the extended 15 hours funding.</p> <p>30 Hours eligibility code (11 digits):</p>
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PARENT / CARER WITH PARENTAL RESPONSIBILITY			
Parent / Carer Details (1)		Parent / Carer Details (2)	
Forename		Forename	
Surname		Surname	
Date of Birth		Date of Birth	
National Insurance or NASS No.		National Insurance or NASS No.	
<p>I authorise this provider to pass on my details to Bedford Borough Council to allow checks for my eligibility to Early Years Pupil Premium (EYPP) / Funding for 2 Year Olds / 30 Hours Childcare as required, enabling the appropriate funding streams to be paid to my provider.</p> <p>I have seen a copy of the Privacy Statement - www.bedford.gov.uk/gdprprivacy - Eligibility for Nursery Education Funding</p>			

I, the parent / carer understand:

- I am responsible for ensuring that my child uses the funded hours applied for on a regular weekly basis and understand that if my child does not attend on a regular weekly basis the funding may be withdrawn.
- A maximum of 10 hours may be taken in any one day, in ¼ hour (0.25) blocks and a maximum of 15 hours, or 30 hours if eligible, per week. A maximum of 2 providers can be used in one day.
- Hours may only be taken between 6am and 8pm.
- If my child attends a state maintained primary school provision, the hours attended count towards my child’s entitlement.
- Optional additional services such as meals / snacks / drinks, trips and extra activities such as music / dance etc, are not covered by the Nursery Education Funding and the provider can make additional charges. It is my responsibility to ask whether charges apply before using the additional services and I will have to pay fees for these services if I want to receive them.
- If my child attends more than one provider, all providers and the total number of hours I wish to claim at each provider have been listed on this form.
- That if I opt to access the funding on a stretched offer, in order for the hours to remain the same each week, I must sign up for 1 year (3 terms).
- If I cease to meet the 30 hours eligibility criteria I will continue to receive funding for the “grace period” only as long as I remain at the current provider
- When my child starts reception class, I will not be able to claim funding at any other provider if the school has a staggered start date
- I am entitled to claim for no more than the maximum number of funded hours for each period and that any hours my child attends over this will be charged to me by the childcare provider.
- If I have given any false information on this form, I may be asked to reimburse the provider. I confirm the details stated on this form are correct.
- I have shown the provider proof of my child’s current address and date of birth.
- I agree that if my child’s funded hours increase during the term, I will fill in and sign a new parent declaration form

Please return this form to your provider

Signature:	Print Name:	Date:
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Data Protection: All information you send us will be kept strictly confidential and used only by Bedford Borough Council. It will not be shared with any other individual or organisation. I authorise this provider to pass on my details to Bedford Borough Council to allow checks for my eligibility to Early Years Pupil Premium (EYPP) / Funding for 2 Year Olds / 30 Hours Childcare as required, enabling the appropriate funding streams to be paid to my provider. I have seen a copy of the Privacy Statement - www.bedford.gov.uk/gdprprivacy - Eligibility for Nursery Education Funding

ELIGIBLE DATES OF BIRTH: 1 SEPTEMBER 2013 TO 31 AUGUST 2016

Local Authority Autumn 2018 Dates are: Tuesday 4 September – Wednesday 19 December 2018